

Evaluation: How Did the Project Go?

Preparation

- Set aside time for reflection on the project at a regular Keystone meeting.
- Keystone officers and the Keystone advisor partner to facilitate the project reflection meeting.
- Print copies of **Evaluation: How Did the Project Go?** (page 2).

Step-by-step instructions

- Distribute copies of **Evaluation: How Did the Project Go?** (page 2) to all Keystoners, or direct them to download it on their phones.
- Ask each Keystoner to reflect on the project, read the questions and write notes on the page.
- Ask everyone to listen, and invite Keystoners to share their reflections with the group.
- Discuss ideas for areas of improvement as the team moves toward a new project.

Evaluation: How Did the Project Go?

Project name _____

Keystone National Project _____

Community service Academic success Career preparation Teen outreach

1. Did the project have the impact on the community (or issue) you hoped it would?

2. What did you learn from doing this project?

3. What changes do you see in yourself as a result of doing this project?

4. What aspects of the project went well?

5. What things need improvement in the future?

6. What specific strengths did you observe in other Keystoneers?
